



## Facility

**Name:** *Little Bigfoot Day School* **License Number:** *162556*  
**Address:** *3210 Menaul NE, Albuquerque, NM 87107*  
**Phone:** *5058888995* **Fax:**  **E-mail:** *learning@littlebigfootdayschool.com*

## License Information

**Type:** *2 Star Child Care Center* **Status:** *Licensed* **Issue Date:** *07/02/2017* **Expiration Date:** *07/01/2018*

## Capacity

**Over Age 2:** *42* **Under Age 2:** *26* **Night Care:** *0* **Playground:** *68*  
**Square Footage:** *0*

## Census

**Over 2:** *19* **Under 2:** *12*

## Classrooms

**Number of Classrooms:** *5*

## Days and Hours of Operation

<b>Monday</b> <i>7:00 AM - 6:00 PM</i>	<b>Tuesday</b> <i>7:00 AM - 6:00 PM</i>	<b>Wednesday</b> <i>7:00 AM - 6:00 PM</i>	<b>Thursday</b> <i>7:00 AM - 6:00 PM</i>	<b>Friday</b> <i>7:00 AM - 6:00 PM</i>
<b>Saturday</b> <i>Closed</i>	<b>Sunday</b> <i>Closed</i>			

## Inspection

**Date:** *04/30/2018* **Time In:** *9:45 AM* **Time Out:** *11:45 AM* **Purpose:** *Annual*

## Licensure

8.16.2.11 A Types of Licenses	<i>Not Inspected</i>
8.16.2.11 B Renewal of License	<i>Not Inspected</i>
8.16.2.11 D Non-transferable Restrictions of License	<i>Not Inspected</i>
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	<i>Not Inspected</i>
8.16.2.17 E, F Surveys for Child Care Facilities	<i>Compliance</i>
8.16.2.18 D Complaints	<i>Not Inspected</i>
8.16.2.21 A Licensing Requirements	<i>Not Inspected</i>

**Licensure (continued)****8.16.2.21 B Capacity of Centers****Non-compliance**

*The center failed to post classroom capacities, and ratios and group sizes in an area of the room that is easily visible to parents, staff and visitors. 3's classroom lacks capacity.*

*Corrective Action Plan*

*The center will post the capacity in an area of the room that is easily visible to parents, staff and visitors.*

Date to be Completed: 05/31/2018

**8.16.2.21 C Incident Reporting Requirements****Not Inspected****Administrative Requirements****8.16.2.22 A Administrative Records****Compliance****8.16.2.22 B Mission, Philosophy and Curriculum Statement****Compliance****8.16.2.22 C Policy and Procedures****Compliance****8.16.2.22 D Family Handbook****Compliance****8.16.2.22 E Children's Records****Compliance****8.16.2.22 F Personnel Records****Non-compliance**

*From the review of staff records, it was determined that 1 out of 6 staff records does/do not include a professional development plan based on seven areas of competency. See Staff Records 8.16.2.22 form for staff who need a current plan.*

*Corrective Action Plan*

*The center will have staff complete a professional development plan and sign the plan. The plan will be maintained on file.*

Date to be Completed: 05/31/2018

**8.16.2.22 G Personnel Handbook****Compliance****Personnel & Staffing****8.16.2.23 A Personnel and Staffing Requirements****Compliance**

**Personnel & Staffing (continued)****8.16.2.23 B Staff Qualifications and Training****Non-compliance**

*From the review of staff records, it was determined that 1 out of 6 new staff does/do not have documentation of orientation training. See Staff Records 8.16.2.22 form for staff with missing documentation.*

**Corrective Action Plan**

*Orientation will be completed and documented for staff noted; in the future, orientation will be completed prior to time staff begin working with children.*

*Date to be Completed: 05/31/2018*

*Educators did not complete the following training within 3-months: Health and Safety Training. 1 of 6 staff*

**Corrective Action Plan**

*All educators, regardless of the number of hours per week, will complete the above listed training. The following staff members need to complete the required training:*

*Date to be Completed: 05/31/2018*

**8.16.2.23 C Staff/Child Ratios and Group Sizes****Compliance****Services & Care of Children****8.16.2.24 A Guidance****Compliance****8.16.2.24 B Naps or Rest Period****Compliance****8.16.2.24 C Additional Requirements for Infants and Toddlers****Non-compliance**

*Pillows are used in cribs. An infant was placed in a crib on a bobby pillow.*

**Corrective Action Plan**

*Staff will be instructed to not place any pillows in cribs.*

*Date to be Completed: 05/31/2018*

**8.16.2.24 D Diapering and Toileting****Compliance****8.16.2.24 E Additional Requirements for Children with Special Needs****Compliance****8.16.2.24 F Additional Requirements for Night Care****N/A****8.16.2.24 G Physical Environment****Compliance****8.16.2.24 H Social-Emotional Responsive Environment****Compliance**

**Services & Care of Children (continued)****8.16.2.24 I Equipment and Program****Non-compliance**

*The center did not post the daily activity schedule. Lacks in the infant, 1's, 3's classroom.*

*Corrective Action Plan*

*The center will begin posting their daily activities schedules and following them.*

Date to be Completed: 05/31/2018

**8.16.2.24 J Outdoor Play Areas****Non-compliance**

*The fall zone underneath the swings, slide is not adequate as evidenced by the resilient material is not deep enough. On the 2's and preschool playground.*

*Corrective Action Plan*

*An approved resilient surface will be provided beneath the climbing structures, swings, and slides.*

Date to be Completed: 05/31/2018

**8.16.2.24 K Swimming, Wadding and Water***Not Inspected***8.16.2.24 L Field Trips***Not Inspected***Food Service****8.16.2.25 B Meals and Snacks***Compliance***8.16.2.25 C Menus***Compliance***8.16.2.25 D Kitchens****Non-compliance**

*The bottles of infant formula or breast milk brought from home for children in the Infant - (6 wk. - 12 mo.) room(s) are not labeled.*

*Corrective Action Plan*

*A staff will be assigned responsibility for ensuring all foods and bottles brought from the child's home are labeled and , if necessary, refrigerated.*

Date to be Completed: 05/31/2018

**8.16.2.25 E Meal Times***Compliance***Health & Safety Requirements****8.16.2.26 A Hygiene***Compliance*

**Health & Safety Requirements (continued)****8.16.2.26 B First Aid Requirements****Non-compliance**

*The center's first aid kit does not contain Gauze pads, Soap, A thermometer.*

*Corrective Action Plan*

*Missing items will be added to the first-aid kit; staff will be reminded to replace any item used.*

*Date to be Completed: 05/31/2018*

**8.16.2.26 C Medication**

N/A

**8.16.2.27 A-D Illness Requirements for Centers**

Compliance

**8.16.2.28 A-H Transportation Requirements for Centers****Non-compliance**

*A vehicle used for transporting children is not equipped with a first-aid kit.*

*Corrective Action Plan*

*The vehicle will be equipped with required items.*

*Date to be Completed: 05/31/2018*

**Buildings, Grounds & Safety****8.16.2.29 A Housekeeping****Non-compliance**

*The Equipment are not in good repair as evidenced by torn nap mats in the preschool classroom and butterfly classroom*

.

*Corrective Action Plan*

*Repairs will be completed and a system for routine inspection of the center and premises will be established.*

*Date to be Completed: 05/31/2018*

*The floors in the One's classroom  
are not clean as evidenced by are not clean*

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*Corrective Action Plan*

*Cleaning will be completed and a schedule for routine cleaning will be established.*

*Date to be Completed: 05/31/2018*

**8.16.2.29 A Housekeeping (continued)****Non-compliance**

*The premises in the 2's classroom  
are not safe in that the radio cord is not secure*

*Corrective Action Plan*

*The safety violation will be corrected and a system for routine safety inspection developed.*

Date to be Completed: 05/31/2018

*The Toys are not in good repair as evidenced by a broken push toy on the infant/toddler playground*

*Corrective Action Plan*

*Repairs will be completed and a system for routine inspection of the center and premises will be established.*

Date to be Completed: 05/31/2018

*The Equipment are not in good repair as evidenced by The refrigerator is not working*

*Corrective Action Plan*

*Repairs will be completed and a system for routine inspection of the center and premises will be established.*

Date to be Completed: 05/31/2018

**8.16.2.29 B Pest Control****Compliance****8.16.2.29 C Mechanical Systems****Compliance****8.16.2.29 D Water and Waste****Compliance****8.16.2.29 E Lighting, Lighting Fixtures and Electrical****Non-compliance**

*The center does not have emergency lighting that turns on automatically when electrical service is disrupted.  
In Butterfly Classroom.*

*Corrective Action Plan*

*Emergency lighting will be installed.*

Date to be Completed: 05/31/2018

**8.16.2.29 E Lighting, Lighting Fixtures and Electrical (*continued*)****Non-compliance**

*Electrical outlets within reach of children in the surge protector in the preschool classroom lacks outlet covers are not safety outlets and they do not have protective covers.*

*Corrective Action Plan*

*Protective covers will be added.*

Date to be Completed: 05/31/2018

**8.16.2.29 F Exits and Windows****Compliance****8.16.2.29 G Toilet and Bathing Facilities****Non-compliance**

*The toilet room for Preschool restroom does not have disposable towels at a height accessible to children.*

*Corrective Action Plan*

*Supplies/dispensers will be relocated so they are accessible to children.*

Date to be Completed: 05/31/2018

**8.16.2.29 H Safety Compliance****Non-compliance**

*The center's fire extinguishers is not inspected yearly. Fire extinguisher in the 2's classroom was serviced 1/17,*

*Corrective Action Plan*

*Equipment will be maintained and inspected yearly.*

Date to be Completed: 05/31/2018

**8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances****Compliance****8.16.2.29 J Pets****Compliance****Additional Comments**

None

**Signatures**

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: Darlene Montoya



Facility Representative: Rendee Maestas

